

# Installing Job Option (Settings) Files For Acrobat Distiller (For Windows)

## Introduction

This document describes how to install Adobe Acrobat job option (settings) files under Windows. To install the appropriate job option files for Acrobat 4, Acrobat 5, or Acrobat 6 first read the “General” section below. Next, follow the instructions in the section corresponding to the version of Acrobat used.

## General

If not already installed, Acrobat Distiller must be on the local C: drive before following the instructions below.

If using Acrobat Distiller to create PDF files from within a program, for example Microsoft Word, please see the section “[Adobe Distiller as the Printer](#)” as well.

If the instructions below do not work, please see the section “[Non-Standard Installation and Troubleshooting](#)”.

## Acrobat 4

- 1) Download the zip file containing “IEEE PDF for Acrobat4.joboptions”.
- 2) Extract the file “IEEE PDF for Acrobat4.joboptions” from the zip file.
- 3) Copy the extracted file to Program Files->Adobe->Acrobat 4.0->Distillr->Settings.
- 4) Start Acrobat Distiller.
- 5) On the “Job Options” pop-up select “IEEE PDF for Acrobat4”.
- 6) Distill a file. This can be accomplished either (1) by choosing Distiller as the printer or (2) by printing to Postscript and distilling it. If printing to Distiller verify that the job option selected is “IEEE PDF for Acrobat4”.

**Note:** Only if Acrobat Distiller can embed and subset all the fonts is a PDF file created. The PDF specification requires that all fonts be embedded and subsetted.

## Acrobat 5

- 1) Download the zip file containing “IEEE PDF for Acrobat5.joboptions”.
- 2) Extract the file “IEEE PDF for Acrobat5.joboptions” from the zip file.
- 3) Copy the extracted file to Program Files->Adobe->Acrobat 5.0->Distillr->Settings.
- 4) Start Acrobat Distiller.
- 5) On the “Job Options” pop-up select “IEEE PDF for Acrobat5”.
- 6) Distill a file. This can be accomplished either (1) by choosing Distiller as the printer or (2) by printing to Postscript and distilling it. If printing to Distiller verify that the job option selected is “IEEE PDF for Acrobat5”.

**Note:** Only if Acrobat Distiller can embed and subset all the fonts is a PDF file created. The PDF specification requires that all fonts be embedded and subsetted.

## Acrobat 6

- 1) In the folder Program Files->Adobe->Acrobat 6.0->Distillr create a new folder called "Settings".
- 2) Download the zip file "*IEEE PDF for Acrobat6.joboptions*".
- 3) Extract the file "*IEEE PDF for Acrobat6.joboptions*" from the zip file.
- 4) Copy the file to Program Files->Adobe->Acrobat 6.0->Distillr->Settings.
- 5) Start Acrobat Distiller.
- 6) On the "Job Options" pop-up, select "IEEE PDF for Acrobat6". Distill a file. This can be accomplished either (1) by choosing Distiller as the printer or (2) by printing to Postscript and distilling it. If printing to Distiller verify that the job option selected is "IEEE PDF for Acrobat6".

**Note:** *Only if Acrobat Distiller can embed and subset all the fonts is a PDF file created. The PDF specification requires that all fonts be embedded and subsetted.*

## Acrobat Distiller as the Printer

To create PDF files using Acrobat Distiller do the following:

- 1) In the Printer dialog box choose "Acrobat Distiller".
- 2) Click on Properties.
- 3) Click on the Adobe PDF Settings tab.
- 4) In the General box select "IEEE PDF for AcrobatX" where "X" is the version of Acrobat Distiller used. If Acrobat 4 is used X is 4. If Acrobat 5 is used X is 5. If Acrobat 6 is used X is 6.
- 5) While still on the Adobe PDF Settings tab select the following:
  - View Results in Acrobat (Optional selection).
  - Prompt for PDF filename (Optional selection).
  - Ask to replace existing PDF file (**Required selection**).
  - Do not check (select) any of the other options on this tab.

**Note:** *Only if Acrobat Distiller can embed and subset all the fonts is a PDF file created. The PDF specification requires that all fonts be embedded and subsetted.*

## Non-Standard Installations and Troubleshooting

If the instructions given above do not work or Acrobat Distiller is not on the C: drive please contact your local administrator.